

Rec'd  
10-13-88  
STAT

FBIS 1525-88  
13 October 1988

MEMORANDUM FOR: Chief, Agency Contracts Group, OL

VIA: Chief, Executive and Planning Staff, FBIS  
Chief, Administrative Staff, FBIS  
Chief, Budget and Finance Branch, AS, FBIS  
Chief, Logistics Branch, AS, FBIS

FROM:  Deputy Chief, Logistics Branch, AS, FBIS

STAT

SUBJECT: Delegation of Procurement

1. This is to confirm telecon coordination with  on 12 October 1988 for FBIS Logistics to purchase four pieces of video/audio equipment. The urgency of this request is for the completion of the video repair facility in support of television center activities. Cost is in the amount of \$3,542. This is the GSA scheduled rate.

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2. Professional Products was the only company in the immediate area who could provide the type required for compatibility, and who could meet our timeframe.

signed

STAT

SUBJECT: Delegation of Procurement

CONCUR:

signed

13 OCT 1988

\_\_\_\_\_  
Chief, Logistics Branch, AS, FBIS

\_\_\_\_\_  
Date

signed

13 OCT 1988

\_\_\_\_\_  
Chief, Budget and Finance Branch, AS, FBIS

\_\_\_\_\_  
Date

/s/

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13 OCT 1988

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\_\_\_\_\_  
Chief, Administrative Staff, FBIS

\_\_\_\_\_  
Date

signed

17 Oct 1988

\_\_\_\_\_  
Chief, Executive and Planning Staff, FBIS

\_\_\_\_\_  
Date

APPROVED:

signed

20 OCT 1988

\_\_\_\_\_  
Chief, Agency Contracts Group, OL

\_\_\_\_\_  
Date

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